

# Craft, Art & Antique Show

## September 16 & 17, 2017 @ the 123<sup>rd</sup> Big Rock Plowing Match



<b>Show Hours:</b>	Saturday, September 16 from 9:00am-5:00pm Sunday, September 17 from 11:00am-4:00pm
<b>Set-Up Hours:</b>	Friday, September 15 from 2:00pm-6:00pm Saturday, September 16 from 6:30am-8:45am
<b>Coordinator:</b>	Dawn Stegall 630-556-4949 <a href="mailto:dstegall92@gmail.com">dstegall92@gmail.com</a>
<b>Venue:</b>	Kenny Field/Plowman's Park 48W508 Hinckley Road, Big Rock, IL 60511

### Exhibitor Information, Agreement and Application

- Thank you for your interest in participating as an exhibitor at the BRPM Craft, Art & Antique Show. Applicants will be considered and selected based on application information, product variety, originality, quality, photos and display. We will approve one type of home party vendor business [i.e. Avon, Tupperware] and a limited number of any one type of handmade craft/art product [i.e. jewelry, candles] to reduce duplication and provide as large a selection of merchandise to attendees.
- Exhibitors will provide all items needed for their displays and selling comfort. Only the space is provided; no tables, chairs, etc. The exception is for those under the Big Tent where the space and the tent are provided. This is an outdoor event so we recommend a canopy or awning to protect merchandise from inclement weather. The event is held **rain or shine!** Consider placing blocks or wood under your table legs and bins for more stable support and to avoid wet/damp conditions. In addition, you may want to place plastic sheeting over your merchandise at the end of the day to avoid any unforeseen water or condensation issues even if under the Big Tent or outside canopy.
- There may be someone on the grounds overnight, however, The Big Rock Plowing Match Association, Inc. will not be responsible for loss or damage to any exhibitors work, display, product or merchandise.

### Accommodations

- An Outdoor 12' x 12' space is \$40 if received by 8/14/17, increases to \$50 if received after that date
- A Big Tent 10' x 10' space is \$60 if received by 8/14/17, increases to \$70 if received after that date
- Electricity is limited to a few Big Tent spaces for an additional \$25 fee, \$35 if received after 8/14/17
- You are encouraged to submit your application as early as possible to secure a space and avoid increased fees if received after 8/14/17. Spaces will be reserved upon approval/acceptance of your application and payment, after which you will be officially notified of approval or denial.
  - New exhibitors are required to enclose a minimum of two photos; one of your booth/display and one of your merchandise/product.
  - Returning/prior year exhibitors are not required to enclose photos if we are familiar with your work from prior shows **unless** you have changed merchandise, products or displays. If you request to reserve your prior/similar space location, submit your application as soon as possible. We will do our very best to accommodate.

### Marketing

- Event information will be posted on the Big Rock Plowing Match website, distributed on posters for display at various business and events, and provided to various media outlets; i.e. radio, newspapers, newsletters.

### **Set Up**

- Exhibitors set-up during the designated times; Friday 2:00-6:00 pm and Saturday 6:30-8:45 am
- Exhibitors remain open during all show hours: Saturday 9:00-5:00 pm and Sunday 11:00-4:00 pm
- Weather permitting you may pull up near your Outdoor or Big Tent space to unload. In the event of inclement weather, we recommend a cart, wagon or dolly to transport your items from the parking area to your space to avoid the potential to become stuck or damaging the grounds.
- Set up must be fully completed during these times and vehicles moved from the site as quickly as possible to allow all exhibitors access to their spaces to unload and set up prior to the start of the show. Safety of attendees and exhibitors is our primary concern. Park in the designated areas only.  
***No parking is permitted near your booth unless you have been given permission to do so.***

### **Break Down**

- Refrain from break down efforts until the show has ended Sunday at 4:00 pm. Boxes, bins, dollies, hand trucks or other items in the open area during the show can be a danger to attendees and other exhibitors. ***Permission is required for earlier breakdown.*** Please vacate your space and have all items removed as quickly as possible at the end of the show.

### **Cancellations**

- There will be no refunds of application fees once your application has been approved and accepted. Exhibitors who are a 'no show/no call' to the event may not be invited to return. Exhibitors are not allowed to substitute another participant without discussion, prior review, completed application and consent from the Craft Show Coordinator.

### **Refreshments**

- There will be concession and vendor areas to purchase food, refreshments and other items.

### **Location/Directions:** Kenny Field/Plowman's Park address is **48W508 Hinckley Road, Big Rock, IL 60511**

- Traveling **West** on Rt. 30 from Sugar Grove, IL you will enter Big Rock
- Just past/west of the School and Café at the gazebo and large rock intersection
- Turn **Left** [South] onto Rhodes Ave. and drive across the tracks
- Turn **Right** [West] onto Hinckley Road at the grain bins
- Continue ½ mile **West** to **Kenny Field/Plowman's Park** entrance [on the **right hand side/North**]
- Turn in the **Second Entrance** and follow the road past the grass field, baseball field
- Turn **Right, between** the white Ladies Fair Building and the white bathroom building to set up in good weather. If inclement weather we may need to avoid that area-TBD.

### **Plowing Match Website**

- See the Plowing Match website for additional information; forms, applications, schedule of activities, plowing, drawing for the lands, carnival, horse show, food, entertainment, Junior Fair, Ladies Fair, cattle show, bingo, auctions, and much more. [www.bigrockplowingmatch.com](http://www.bigrockplowingmatch.com) for further detailed information closer to the event or to view prior year information.

### **Application**

- To apply, complete the application, sign, date, print, enclose check payment and submit per the instructions by the **Application Deadline: August 14, 2017** to avoid increased fees. Keep a copy. You will receive official notification of acceptance or denial. If your application is received after the deadline, increased fees apply and we cannot guarantee space availability.

**2017 Application ~ Big Rock Plowing Match: Craft, Art & Antique Show September 16<sup>th</sup> & 17<sup>th</sup>**

Item	Provide Application Information Here
<b>Name of each Exhibitor and Participant</b>	
<b>Mailing Address, City, ST, Zip</b>	
<b>Business Name if applicable</b>	
<b>Business Address if applicable</b>	
<b>Email Address</b>	
<b>Phone Numbers</b>	Best Contact # <span style="margin-left: 150px;">Mobile/Text #</span>
<b>Previous Exhibitor</b>	YES NO [circle one] What year[s]?
<b>Request Same Location</b>	YES NO N/A [circle one] Describe:
<b>New Exhibitor</b>	YES NO [circle one] Required photos provided: ___ booth/display ___ merchandise
<b>Type of Business</b>	Handmade Art/Craft or Home Party Vendor [circle one] [i.e. jewelry, candles] [i.e. Avon, Tupperware]
<b>Description of Crafts, Art, Antiques, Merchandise</b>	
<b>Additional Requests or Pertinent Information</b>	

Space Type Available	If Application Received By 8/14/2017	If App Received 8/15/2017 or Later Increases to	X Quantity	= Total
Outdoor 12'X12'	\$40	\$50		\$
Under Big Tent 10'x10'	\$60	\$70		\$
Electricity [under Big Tent only – limited # avail]	\$25	\$35		\$
		<b>GRAND</b>	<b>TOTAL</b>	\$

1. I agree to the terms of this three page Big Rock Plowing Match Craft, Art & Antique Show application and agreement form. I further agree to hold harmless and release the Big Rock Plowing Match Association, Inc., Village and Township of Big Rock its agents, servants, volunteers and employees from all claims or causes of action of any kind including but not limited to; liability, injury, loss, damage or cost to my person and/or property which may result from my participation in this event on September 15, 16, 17, 2017. All exhibitors/participants must sign this release.

2. I agree to pay my application fees via check payable to: Big Rock Plowing Match Association, Inc. and mail to:  
Dawn Stegall 49W021 Deer Ridge Path Big Rock, IL 60511

Signature[s] \_\_\_\_\_

Print Name[s] \_\_\_\_\_

Date \_\_\_\_\_